

**TUOLUMNE FIRE DISTRICT**

18690 MAIN STREET

TUOLUMNE, CA 95379

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**BOARD OF DIRECTORS MEETING MINUTES**

**January 13, 2020 @ 6:00p.m.**

|  |  |  |
| --- | --- | --- |
| **Call to Order** The meeting was called to order at 6:02 p.m. by Brian Machado, Chair. | | |
|  | **Roll Call**  **Others present:** | Adam Artzer, Vice Chair; Tony Krieg, Treasurer; Darlene Hutchins, Secretary Absent: Brian Bell, Director  Nicholas Ohler, Chief; Jeff Santi, Captain; Marcie Wells, Office Manager,  Cody Machado |
|  |  |  |

**Public Forum**  None

**Approval of Previous Minutes** – December 19, 2019

Darlene Hutchins made a motion to approve the previous Minutes.

Tony Krieg seconded the motion.

Vote - 4/0 – 1 absent - Motion carried

**Acknowledgements**

None

**New Business**

1. **LAFCO Election Ballot - Machado**

Chair Machado explained the LAFCO Election Ballot rules that TFD can vote to add two Special District Representatives and one special District alternate to the LAFCO Board.

Voting was as follows:

**Seat 1-Rotating Districts for the first four year term**

Darlene Hutchins made a motion to vote for Ron Kopf, TUD Director. Tony Krieg seconded the motion. Vote 4/0 - 1 absent. Motion carried

**Seat 2-Special Districts Representative - Two year term**

Adam Artzer made a motion for a NO VOTE.

Tony Krieg seconded the motion. Vote 4/0 1 absent. Motion carried

**Seat 3-Special District Alternate- Two year term**

Vote to elect Adam Artzer as the Alternate

Tony Krieg made a motion to vote for Adam Artzer.

Darlene Hutchins seconded the motion.

Vote 4/0 - 1 absent. Motion carried

Marcie Wells will mail the ballot to LAFCO/County of Tuolumne CDD.

1. **Election of TFD Board Officers for 2020**

Tony Krieg nominated Brian Machado as Board Chair.

Darlene Hutchins seconded the motion.

Vote 4/0 - 1 absent. Motion carried.

Tony Krieg nominated Adam Artzer as Vice Chair.

Brian Machado seconded the motion.

Vote 4/0 - 1 absent. Motion carried.

Darlene Hutchins nominated Tony Krieg as Treasurer.

Adam Artzer seconded the motion.

Vote 4/0 - 1 absent. Motion carried.

Brian Machado made a motion to elect Darlene Hutchins as Secretary.

Tony Krieg seconded the motion.

Vote 4/0 - 1 absent. Motion carried.

1. **Directors’ Form 700 Filing - Wells**

Marcie distributed the forms to the Directors explaining the form is an annual requirement of their Economic Interests for the 2019 calendar year. Marcie will mail the completed forms to the Tuolumne Auditor/Controller’s office.

1. **CERT Discussion – Ohler**

Chief Ohler said he had met again with Dore Bietz to discuss the establishment of a CERT program in our district. An application was submitted, and approved, to proceed with its’ formation.

The Chief is planning to attend classes to become a CERT Trainer so he will be able to train CERT volunteers.

He would like have a public community meeting, possibly in March, to inform the community of this program and encourage residents to become CERT volunteers. He is hopeful that a “Team CERT” can be established between TFD, the Tribe, and Summerville High School.

**Old Business**

1. **Strategic Planning Committee Update - Ohler**

Chief Ohler and Brian Bell had met and discussed growth plans for TFD. They agreed that future growth discussions need to be open and without hidden agendas. They feel it is very important that the Tribe always be kept informed on all matters. A lengthy discussion ensued and Tony Krieg proposed the possibility of a letter/package be prepared with all the necessary facts explained. He feels that the assistance, and support, of Supervisor Anaiah Kirk would be a great asset to our future plans.

It was decided that the Planning Committee should meet again, discuss all the Board’s suggestions, and bring back a plan to a future Board meeting.

1. **Department Report – Ohler**

Chief Ohler reviewed all the items on his monthly report.

1. **Administration Report-Wells**

All Form 700’s will be processed as will the LAFCO Ballot.

1. **Review of the Payroll Report, Organization Budget Status Report**
2. **Approval of Warrant Requisitions**

All reports were reviewed, approved, and signed.

Warrant Requisitions: December, 2019 = $5,433.63

**Meeting Adjourned @ 7:31p.m.**

**Next Meeting: February 10, 2020 @ 6:00p.m.**

**Minutes respectfully submitted by:**  Marcie Wells, T.F.D. Office Manager